

Campus Community,

Like all of you, California State University Dominguez Hills (CSUDH) has been following reports of coronavirus disease (COVID-19). COVID-19 is an exceptional event with a global impact, and our primary concern is to protect the health and safety of our students, faculty, staff, and campus visitors. We consider the campus community's well-being to be of the highest level of importance, and we will continue to do our best to protect our California State University, Dominguez Hills community.

The CSUDH leadership team, in consultation with medical professionals and public health experts, has been meeting daily to monitor and plan for COVID-19 and the safety of the campus community. This extensive work is a dynamic engagement of a situation that is changing rapidly, according to Los Angeles County Department of Public Health and the California Department of Public Health.

Currently, no cases of COVID-19 have been reported among our community. However, in the best interest of all concerned, we must do our due diligence and take the necessary precautions to limit exposure. I write today to update you on significant near-term changes that will maximize social distancing and minimize exposure among members of our campus community.

Accordingly, CSUDH has decided to take the following measures:

#### **CANCEL SCHEDULED COURSES**

To maximize social distancing and out of an abundance of caution, all OSHA classes have been cancelled. This includes all on-campus and off-campus classes scheduled through April 12. Students should plan to attend courses already scheduled after April 12. However, cancellation and/or postponement may be necessary based on the health assessment moving forward.

#### **CONTINGENCY PLAN FOR OUTREACH TRAINERS**

Outreach trainers registered for update courses or those trainers whose authorizations will expire during the closure will be afforded a 90-day grace period after classes resume to enroll in a new update class. These trainers may continue to conduct 10- and 30-hour Outreach training classes until the end of the 90-day grace period. Those trainers who have not completed the standards course within the past seven years will not be required to take the standards course under this scenario.

Due to the COVID-19 outbreak, Outreach trainers may request to conduct classes using an alternative training delivery method. As a result, OSHA's Directorate of Training and Education (DTE) is temporarily waiving the 60 calendar days advance notification requirement for video conferencing. Trainers who are planning to make this request should immediately contact CSUDH in writing for consideration as required in the Outreach Training Program Requirements. CSUDH will notify you when the 60-calendar day requirement resumes.

#### **IN SUMMARY**

Thank you for the continued steps you are taking to protect your health and the health of the campus community. We ask all Toros to be supportive of their classmates and colleagues as we navigate this difficult time together. You can find the latest information about COVID-19 campus planning, preparedness and prevention at [CSUDH.edu/OSHA](https://www.csudh.edu/osha).

We recognize and empathize with the fact that these actions may pose challenges; however, they are necessary to avoid putting the campus community at risk.

Warmly,

OSHA Training Institute Education Center

College of Extended and International Education